

# Bluestone and Partners Solicitors Employment Application

Please complete this form in black ink and return it to the address below:

Personnel Department,  
Bluestone & Partners Solicitors  
124, Upton Road,  
London  
E7 9LW

**POST:** Title of Post applying for:

## PERSONAL DETAILS

Last Name:

First Name(s):

Address:

(Block Capitals)

Post Code:

Telephone No. Day (with Code):

Telephone No. Evening or Mobile:

If you are applying for part-time - please indicate the days and maximum number of hours you are able to work per week.

Days:

Hours:

## EMPLOYMENT EXPERIENCE

Present or most recent Employer

Name:

Address:

Dates Employed:

From:

To:

Grade: (if appropriate)  
Job Title and Duties of the Job:

Salary per Annum:

Please list your Previous Employers:

Date		Employer	Position held and brief Description of Duties	Reason for Leaving
From	To			

**EDUCATION AND QUALIFICATIONS**

Establishment Name	From	To	Qualifications Awarded	Class of Award/Grade	Date Obtained

(Please continue on a separate sheet if necessary)

**INFORMATION IN  
SUPPORT OF THIS  
APPLICATION**

Applicants may use this section to provide relevant information to indicate how you meet the requirements of the job.

**REFERENCES**

Please give the name and addresses of two referees. The first referee should be your present or last employer

Name:

Name:

Position:

Position:

Address:

Address:

Postcode:

Postcode:

Tel No: (Code):

Tel No: (Code):

Can we approach this referee  
**Prior** to interview? Y/N

Can we approach this referee  
**Prior** to interview? Y/N

**CONFIDENTIAL**

Do you have any **current** Criminal Convictions which are not spent? You **must** delete as appropriate YES /NO:

**Please give details (if yes):**

Under the Rehabilitation of Offenders Act 1974 you are required to give details of any convictions which are not 'spent'. Failure to do so may render you liable to summary dismissal should you be appointed.

I declare that the information I have given is, to the best of my knowledge and belief, true and complete.

Signature \_\_\_\_\_

Date \_\_\_\_\_

If you given any information which you know is false, or you withhold any relevant information, this may lead to your application being rejected or, if you have already been appointed, to your dismissal.